

Direct Deposit for Financial Aid Refunds

All students are strongly encouraged to participate in the University Direct Deposit Program prior to class start in August. You must have a bank account to participate.

During the fall semester, refund checks will only be distributed on the *Main Campus*. A copy of the Student Authorization Form will be available in the Office of the Assistant Treasurer. The forms may also be picked up in the financial aid office. Enclosed is the Student Authorization Form. Please complete and return the form to:

Mr. Maurice Graham
Office of the Assistant Treasurer
2400 6th St. N.W., Room 310
Washington, D.C. 20059
Fax: 202-806-9533

Please remember that if you participate in the University Direct Deposit Program, your refund will be deposited in your checking account. Refund checks *will not* be distributed at the law school.

HOWARD UNIVERSITY
Parent & Student Authorization Form for Direct Deposit

DATE: _____

ID#: @ _____

Students and Parents should complete section A.(I) so that all funds can be deposited into the account given below.

A. (I) I _____ authorize Howard University to initiate credit/debit to my checking account shown below: (Parent)

A. (I) I _____ authorize Howard University to initiate credit/debit to my checking account shown below: (Student)

Bank Account Number

Account Type

Bank Transit #

Bank Name

Attach voided check below:

If monies to which I am not entitled are deposited to my account, I authorize Howard University to direct the financial institution to return said funds.

This authorization is to remain in full force and effect until Howard University has received written notification from me (or either of us) of its termination in such time and in such manner as to afford Howard University and my financial institution reasonable opportunity to act on it.

If there is a Parent PLUS loan included in your aid, the parent MUST sign below as well!

Student Signature

Date

Date

Parent Signature

Date

Contact Number

Note: All written debit authorizations MUST provide that the receiver may revoke the authorization only by notifying the originator in the manner specified in the authorization.

***Howard University should be made aware of any changes to your bank account immediately.

A VOIDED CHECK MUST BE ATTACHED TO THIS FORM TO BE PROCESSED.

FAX 202-806-9533 Administration Bldg, Room 310

Attn: Maurice Graham