



**HOWARD UNIVERSITY SCHOOL OF LAW  
CLINICAL LAW CENTER**

**APPLICATION FOR ENROLLMENT\*  
For programs starting: Spring Semester 2006**

**DEADLINE FOR APPLICATION – November 2, 2005**

NAME OF APPLICANT: _____ Current Year Status _____ (Print or Type Name Clearly) (1L, 2L or 3L)
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**\*\*PLEASE CHECK ALL PROGRAMS TO WHICH YOU ARE APPLYING**

<b>ADR CLINIC</b>	<b>CIVIL RIGHTS CLINIC</b>	<b>EXTERNSHIP PROGRAM</b>	<b>FAIR HOUSING 1</b>	<b>FAIR HOUSING 2</b>
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<b>SCHOOL YEAR CONTACT INFORMATION</b>
The Clinical Law Center must be able to contact applicants and accepted students prior to the start of the course (during the semester break); please note if any of the contact information given below is likely to change before the course starts.

ADDRESS:		
CITY:	ST.:	ZIP:
PH:	EMAIL:	
PAGER:	CELL PH.:	

**\*Students who wish to enroll in any of the offered clinical programs must fill out this application and turn it into the Clinical Law Center office Notre Dame 107 by the deadline indicated above. Attach your current resume to this application.**

<b><i>THIS BOX IS FOR FACULTY USE ONLY</i></b>
Supervisor(s) conducting the interview: _____
Date of Interview: _____ Approved: _____ Disapproved: _____

**SEMESTER BREAK CONTACT INFORMATION**

ADDRESS:		
CITY:	ST.:	ZIP:
PH.:	EMAIL:	
PAGER:	WORK PHONE:	

\*\*If you are applying for a Spring clinical position and cannot supply this information at the time of application, you must do so no later than the last day of the Fall Semester 2005 Examination period prior to the Spring enrollment.

**APPLICABLE COURSES TAKEN AND GRADES RECEIVED**

An Applicant need not have taken all of the courses listed. Refer to the Clinical Law Center Information Handout to determine which courses are required prerequisites for the clinical course in which you seek admission.

COURSE	SEMESTER & YEAR COURSE COMPLETED	GRADE RECEIVED
ADR SURVEY COURSE		
ADVANCED CIVIL PROCEDURE		
CIVIL PROCEDURE I		
CIVIL LITIGATION		
CORPORATIONS		
CRIMINAL PROCEDURE I		
CRIMINAL PROCEDURE II		
CRIMINAL LAW		
CRIMINAL LAW II		
EVIDENCE		
FEDERAL TAXATION OF INDIVIDUALS		
FEDERAL TAXATION OF BUSINESS ENTERPRISES		



**LAW-RELATED WORK**

If you have been employed in any kind of law-related work, whether for compensation, for credit, or as a volunteer, please complete this section. You must also complete this section for any law-related work that you plan to engage in during the semester(s) in which you will be enrolled in a clinical course. If you have not been engaged in such work, please so indicate by writing "n/a" below. Use additional sheets if necessary.

NAME OF ORGANIZATION & Supervisor	ADDRESS & PHONE NUMBER	POSITION YOU HELD	HOW LONG
1.			
2.			
3.			
4.			

**LAW JOURNAL PARTICIPATION**

During the semester(s) in which you are enrolled in any of the Criminal Programs, will you be a member of the Howard Law Journal, The Scroll or any Moot Court Team? Yes \_\_\_\_\_ No \_\_\_\_\_.

**CERTIFICATION OF LIMITATION ON  
OUTSIDE-OF-LAW-SCHOOL WORK**

I, \_\_\_\_\_, certify that I am not scheduled to work more than twenty (20) hours per week, nor will I work more than twenty (20) hours per week outside of law school during the semester(s) in which I am enrolled in the Criminal Justice Clinic, the ADR Clinic, the Fair Housing Clinic, the Civil Rights Clinic or DC Law Students Court. I understand that my work in the clinic (including, but not limited to, the weekly seminars, meetings with clients and my work partners, and supervisory meetings) *will require at least an average of twenty (20) hours of work per week*. I recognize that in some weeks, I will be required to allocate more than twenty (20) hours of work per week to my clinic duties.

I also understand that faculty supervisors in the Clinic cannot and do not give permission for me to skip other classes in which I am enrolled. I understand that I am to coordinate my various obligations so that they are least likely to conflict with one another. I also understand that my responsibilities to my clients are of paramount importance.

I make this certification regarding outside of law school work with full understanding that to work outside of law school in excess of twenty (20) hours per week, I jeopardize my ability to render the highest quality of service to my clients and case matters. I further understand that to render anything less than the highest quality of service to my clients or cases is a breach of my duty of professional responsibility. I make these certifications about my work limitations and my professional responsibilities freely and without any intent to mislead or to deceive.

***[\*Note to Law Journal Editorial Board members:*** You must have the permission of the Clinic Director and the Chair of the Faculty Law Journal Committee before you will be allowed to enroll in any Clinic program.]

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Signature

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Date




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**RULE 48 DISCLOSURE NOTICE**

Applicants should be aware that each candidate for the Criminal Justice Clinic, the Fair Housing Clinic, the Civil Rights Clinic and the DC Law Students in Court Program must be certified for practice in the District of Columbia courts by the District of Columbia Court of Appeals. See Ct. App. R. 48. Additional certification may also be necessary for the Civil Rights Clinic.

Students with serious character and fitness problems will have to undergo a thorough investigation by the Committee on Admissions of the District of Columbia Court of Appeals. The purpose of the investigation is to determine if the applicant has met the standard for admission. Because of the thoroughness of the investigation, it may take some time for the Committee to complete its work. It is therefore imperative that the Clinical Law Center be informed during the process of application to the Clinic if a student believes that he or she may encounter difficulty in being certified for student practice.

Conduct that may constitute serious character and fitness problems include arrests or convictions for anything other than minor crimes, conduct reflecting dishonesty (such as plagiarism), a recent history of substance abuse, or conduct indicating serious financial irresponsibility. Serious financial irresponsibility may be defined as credit and loan practices that demonstrate a pattern of non-payment of such obligations.

Past conduct reflecting bad character does not preclude certification, but certification may be more difficult. If after investigation, the Committee denies certification to a student with a character and fitness problem, that student will be ineligible to participate in the Criminal Justice Clinic. Enrollment in the other Clinics will be at the discretion of the faculty-supervisors and the Clinic Director.

It is in the interest of applicants to disclose any and all information that might potentially bear on issuance of a student attorney bar license. Note that where past conduct may not itself rise to a level that would prevent an individual from obtaining a bar license, failure to disclose information regarding such past conduct may generate problems that would prevent an individual from obtaining a bar license at a later time. The process of obtaining a student attorney bar license should be taken as seriously as the process of obtaining a regular bar license, and information should be disclosed at this point if it will be disclosed as part of a regular bar application.

All students should complete the attached Rule 48 Disclosure Notice and submit it to the Clinical Law Center Office, Room 107, Notre Dame Hall. All information on the form will remain confidential with the Director of the Clinical Law Center and the faculty of the Center unless otherwise required by law. You will be notified if further steps should be taken following your submission of the form. Additionally you will be required to complete an application for student attorney practice.

